



Editing SSN and DOB in CAQH ProView

Version: 1.0 Last updated: 7/20/2018 With the aim of providing enhanced security for provider profiles, CAQH ProView has been updated with Lock Provider Demographic Information functionality. This document provides guidance on when you can edit your SSN and DOB.

Below are the details of the changes:

• Providers who have attested for the first time and thereafter will no longer be permitted to change their Social Security Number and Date of Birth. The SSN and DOB fields will be read-only after the first attestation.

Solutions PROV	IEW.		G	e CHAT AVAILABLE	CAQH ProViev	ONTACT CAQH SI v Provider Update Ior McAden H ID# 13860434	IGN OUT		
		HOME	PROFILE DATA 👻	DOCUMENTS	AUTHORIZE	REVIEW & ATTE	ST		
Provider Status: Profile Data Subm	itted (7/19/2018)	Pro	ofile Data: 🗹 Complete		Documents:	8 Incomplete			
Taylor McAden			CAQH ID# 13860	434 MESSAG	E CENTER		0		
	e no messages to display			Provider	r Directory Outreac fully (05/18/2017)	ch Email sent			
Personal Identific	ation Number	S							
Social Security Number 000-00-0000 ♥	lational Identific	ation Number		(Select one)					
• Do you have a Unique Physi		• UPIN							
Identification Number (UPIN) Yes	D27526								
 No Do you have an Individual (Provider Identifier (NPI)? 	Гуре 1) National	* Individual NP here.)	'l (Do not enter an O	rganization					
 Yes No 	8397393793								
Demographics *Gender Male	Race/Ethnicity (Please Select) Birth St	ate	\$	* Birth D 06/26/ Birth Con	1967 🛇				
	pecified)	\$	(Not Sp		\$				

• Helpful information is located in CAQH ProView help tab under the "Why are the Social Security Number and Date of Birth fields read-only?" question.

- \$	 Why is my home information requested? How can I select more than one
* Have you ever used Other names ?	language?
○ Yes	How do I upload a document?
● No Home Address	 Why are the Social Security <u>Number and Date of Birth fields</u> <u>read-only?</u> This field cannot be edited. Please contact the Help Desk if you need assistance.
Street 1	
test	
Street 2	

• Providers who have never attested in CAQH ProView will be able to edit the SSN and DOB fields.

				HOME	PROFILE DATA 👻	D	осимі	ENTS	A	UTHOR	IZE	RE	VIEW &	ATTEST
Р	Provider Status: First Provider Co	ontact (6/12/2017))	Profi	ile Data: 😢 <u>Incomp</u>	<u>lete</u>			D	ocum	ents: (3 Inco	omplet	e
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\langle	Personal Identif	>	umbers Foreign Nation	al Identi	fication Numb	er			FNIN (Se	l Cou	-	of Iss	sue	
	 Do you have a Unique Pl Identification Number (UI Yes No Do you have an Individu Provider Identifier (NPI)? 	PIN)?	onal				« Su 25	Mo 26 2		ne 19 We 28 4		Fr 30	» Sa 31 7	
	○ Yes ○ No						8 15 22	9 16 23	10 17 24	11 18 25	12 19 26	13 20 27	21	
	Gender	Race/Ethnicity				6	29	30	1	2 oday	3	4	5	
 	Birth City		Birth State (Not Specified	i)	0	E		Cour t Spec	ntry cified)			0	

Revision Log

Version	<u>Updates</u>	Date
Version 1	Original	July 20, 2018